**[TRADING COMPANY]**

[REGISTERED OFFICE]

In ………….. dated ……………

**Re.: Information on changes effective from 1 January 2021 for sellers (distributors) of electrical appliances**

Dear business partners,

we would like to inform you, as our customer, that **with effect from 1 January 2021, the obligations of electrical appliance manufacturers concerning electrical appliance waste are newly governed by the Act on end-of-life products 542/2020 Sb.** (hereinafter the **“EOL Act”**) which will fully replace the relevant part of the existing Act No. 185/2001 Coll., on Waste and the amendments to some other Acts, as amended (hereinafter the **“Waste Act”**). These obligations of an electrical appliance manufacturer will be fulfilled by our company, ………………….., registered office ………………….., company registration number ………………….. (hereinafter the “**Company**”), using the collective system operated by RETELA, s.r.o., company registration number: 27243753 (hereinafter “**RETELA**”).

RETELA with partner ASEKOL collective system has constructed an extensive network of collection points and collection containers in the Czech Republic, where consumers can dispose of the discarded electrical appliances that we have introduced to the market and may do so free of charge. More detailed information on collection network is available online in the publicly accessible register of take-back sites registered by the Ministry of the Environment at <https://isoh.mzp.cz/registrmistelektro>.

As a new EOL Act entered into effect as of 1 January 2021, we would like to take this opportunity to inform you as our customers (distributors and/or end sellers) of some new obligations that apply to distributors and/or end sellers in compliance with the EOL Act, especially in association with ensuring that the end users are informed with regard to the method of securing the take-back of products (does not include a comprehensive list of obligations of distributors and/or end sellers according to the EOL Act).

If your company is a **distributor** of electrical appliances, it is obliged to ensure (in cooperation with the manufacturer) when fulfilling the obligations according to Section 13, para. 1 of the EOL Act, so that the end user **is suitably and effectively informed of the method of securing the take-back** of any discarded electrical appliances.

If your company is an end seller which sells electrical appliances in any way, including using remote communications, your company is obliged **to inform the end user of the method of securing the take-back of** the electrical appliances in writing in compliance with Section 18, para. 3 of the EOL Act.

**If your company is an end seller of electrical appliances** for household use without a public take-back point and is not subject to the obligation to provide for the collection of electrical appliance waste at the point of sale, your company is obliged according to Section 66, para. 4 of the EOL Act **to place visible and legible information at your point of sale on where it is possible to hand over household electrical appliances for take-back** in the given municipality or city district according to the point of sale. If there is no take-back collection point in the given area, inform the customers about the location of the take-back point in the nearest municipality or city district to the point of sale. The end seller shall still allow the final consumer, upon purchasing an electrical appliance, to hand over for take-back any electrical appliance waste at the point of sale or delivery of the new electrical appliance in the same quantity as the purchased electrical appliance of similar type and use (**so-called “piece for piece” mode**) free of charge. This obligation also applies to end sellers of electrical appliances for non-household use who previously were not obliged to do so.

The obligation to provide for take-back of household electrical appliance waste at the point of sale if no external dimension of such electrical appliance exceeds 25 cm, regardless of the type, brand and manner of purchase of such goods, and if the size of sales space for the sale of electrical appliances is at least 400 square meters (Section 66, para. 2 of the EOL Act).

As mentioned above, our company will continue to meet its obligations as an electrical appliance manufacturer in full, but especially **the obligation to pay the appropriate recycling contribution via the RETELA collective system for all of the electrical appliances we place on the market in the Czech Republic, i.e. also for the electrical appliances that your company takes from us as a distributor or end seller.**

Nevertheless, the **obligation to separately state the costs** according to Section 73, para. 1 of the EOL Act, according to which manufacturers of electrical appliances, distributors and/or end sellers are obliged when selling new electrical appliances to state the costs for the take-back, processing, use and disposal of the electrical appliance or for one kilogram of new electrical appliances separately from the price for the electrical appliance and especially to do so in the form of stand-alone information on the receipt according to the Value Added Tax Act, will also apply to distributors and end seller, i.e. to your company, from 1 January 2021 (the same as for a manufacturer).

As is apparent from Section 73, para. 2 of the EOL Act, if a manufacturer of electrical appliances meets the obligations set out in this law by using a collective system (in our case, the **RETELA** collective system), the costs that are known to the electrical appliance manufacturer at the moment of the placement of a new electrical appliance on the market are designated **according to the amount of the contribution paid to the operator of the collective system**.

Thank you for your assistance in further expansion and improvement of the take-back system for electrical and electronic equipment and the separate collection of electrical and electronic waste.

 Warm regards

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*Signature of the manufacturer’s or importer’s representative*